

# Degree & Certificate Requirements

## Medical Assistant One-Year Certificate PROFESSIONAL TECHNICAL 2023-2024 Certificate Requirements

### Major Courses

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
MA 111	Pharmacology I	5		
MA 114	Human Body Structure, Function, and Diseases I	4		
<b>MA 114 is cross-listed with MRHI 114. A student may not use equivalent cross-listed courses for the same graduation requirement.</b>				
MA 115	Clinical Procedures Theory I	4		
MA 116	Clinical Procedures Lab I	4		
MA 140	Admin. Medical Assistant Office Procedures I	5		
MA 141	Career Development for Medical Assistants	2		
MA 211	Pharmacology II	5		
MA 214	Human Body Structure, Function, and Diseases II	4		
<b>MA 214 is cross-listed with MRHI 214. A student may not use equivalent cross-listed courses for the same graduation requirement.</b>				
MA 215	Clinical Procedures Theory II	4		
MA 216	Clinical Procedures Lab II	4		
MA 240	Admin. Medical Assistant Office Procedures II	6		
MA 241	Externship Seminar	2		
MA 242	Externship	6		
<b>Subtotal</b>		<b>55</b>		

### Major Support

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
HSCI 147	Medical Terminology	5		
<b>Subtotal</b>		<b>5</b>		

### General Education

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
PSYC& 100	General Psychology [S/B]	5		
<b>English - select 5 credits from the following:</b>				
ENGL& 101	English Composition I [C]	5		
ENGL& 102	Composition II [C]	5		
ENGL& 235	Technical Writing [C]	5		
<b>Communication - select 5 credits from the following:</b>				
CMST& 101	Introduction to Communication Studies [C]	5		
CMST& 210	Interpersonal Communication [C]	5		
CMST& 220	Public Speaking [C]	5		
CMST 260	Multicultural Communication [C]	5		
<b>Subtotal</b>		<b>15</b>		
<b>Total Credits Required</b>		<b>75</b>		

A student may not use equivalent cross-listed courses for the same graduation requirement. Refer to the Cross-Listed Courses section of the catalog for more information, and consult with your counselor, completion coach, or faculty advisor.