

Degree & Certificate Requirements

Accounting One-Year Certificate PROFESSIONAL TECHNICAL 2023-2024 Certificate Requirements

Major Courses

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
ACCT& 201	Principles of Accounting I	5		
ACCT& 202	Principles of Accounting II	5		
Select 2 courses from the following:				
ACCT 105	Business & Payroll Tax Accounting	5		
ACCT 111	Computerized Accounting	5		
BUS 250	Management Information Systems	5		
Subtotal		20		

Major Support

Select 15 credits from the following:

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
ACCT 101	Introduction to Accounting	5		
ACCT 107	Federal Income Taxes	5		
ACCT 222	Advanced Microsoft Excel	5		
ACCT 264	Fraud & Accounting Information Systems	5		
ACCT& 203	Principles of Accounting III	5		
BUS 120	Personal Finance	5		
or				
BUS 210	Managing Personal Finance	5		
BUS 263	Principles of Finance	5		
BUS 295	Business Internship	1-5		
1 additional course from the Major Courses section above		5		
CS 101	Intro to Computers & Information Technology	5		
ECON& 201	Micro Economics [S/B]	5		
ECON& 202	Macro Economics [S/B]	5		
MATH& 146	Introduction to Stats [M/S] [Q/SR]	5		
MATH 147	Finite Math [M/S] [Q/SR]	5		
MATH& 148	Business Calculus [M/S] [Q/SR]	5		
PROJ 100	Introduction to Project Management	5		
Subtotal		15		

General Education

Course Number	Course Title	Credits	Qtr. Completed	Comments / Substitution
ENGL& 101	English Composition I [C]	5		
Mathematics - select 5 credits from the following:				
Any MATH course higher than 106		5		
Social and Behavioral Sciences				
BUS& 101	Introduction to Business [S/B]	5		
Communication - select 5 credits from the following:				
CMST& 210	Interpersonal Communication [C]	5		
CMST 260	Multicultural Communication [C]	5		

Subtotal 20
Total Credits Required 55

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