# Columbia Basin College

## **Accounting One-Year Certificate**

PROFESSIONAL TECHNICAL 2019-2020 Certificate Requirements

### **Major Courses**

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution	
ACCT&	201	Principles of Accounting I	5			
ACCT&	202	Principles of Accounting II	5			
Select 2 courses from the following:						
BUS	105	Business & Payroll Tax Accounting	5			
BUS	111	Computerized Accounting	5			
BUS	250	Management Information Systems	5			

Subtotal 20

## Major Support (a minimum of 12 credits are required)

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
BUS&	101	Introduction to Business	5		
BUS	107	Federal Income Taxes	5		
BUS	120	Personal Finance <b>or</b>	5		
BUS	210	Managing Personal Finances	5		
PROJ	100	Introduction to Project Management	5		
ACCT&	203	Principles of Accounting III	5		
BUS&	201	Business Law	5		
BUS	255	Legal Institutions & Processes in Business	5		
BUS	264	Fraud & Accounting Information Systems	5		
BUS	295	Supervised Employment	1-5		
BUS		1 BUS course listed in Major Courses section above	5		
CS	101	Intro to Computers & Information Technology	5		
CS	106	Database Systems	5		
CS	108	Intermediate Spreadsheets	2		
ECON&	202	Macro Economics	5		
ECON&	201	Micro Economics	5		
MATH&	146	Introduction to Stats	5		
MATH	147	Finite Math	5		
MATH&	148	Business Calculus	5		

Subtotal 12-15

#### **General Education**

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution	
ENGL&	101	English Composition I	5			
MATH	106+	MATH 106 <b>or</b> above	5			
Psychology <i>or</i> Sociology (select 5 credits)						
PSYC&	100	General Psychology <b>or</b>	5			
PSYC	201	Social Psychology <b>or</b>	5			
SOC&	101	Intro to Sociology	5			
Communication Studies (select 3-5 credits)						
CMST	104	Speech Essentials <b>or</b>	3			
CMST	110	Communication Behavior <b>or</b>	3			
CMST&	210	Interpersonal Communication or	5			
CMST&	220	Public Speaking <b>or</b>	5			
CMST	260	Multicultural Communication	5			
		Cubtotal	10.20			

Subtotal 18-20

Total Credits Required 50-55