

Medical Secretary Short-Term Certificate

PROFESSIONAL TECHNICAL

2018-2019 Certificate Requirements

Major Courses

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
MA	140	Admin. Medical Assistant Office Procedures I	5		
MRHI	101	Introduction to Health Information Practices	5		
MRHI	195	Practicum I	2		
HSCI	147	Medical Terminology	5		

Total Credits Required 17