

Medical Assistant One-Year Certificate

PROFESSIONAL TECHNICAL

2018-2019 Certificate Requirements

Major Courses

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
MA	111	Pharmacology I	5		
MA	114	Human Body Structure, Function, and Diseases I	4		
MA	115	Clinical Procedures Theory I	4		
MA	116	Clinical Procedures Lab I	4		
MA	140	Admin. Medical Assistant Office Procedures I	5		
MA	141	Career Development for Medical Assistants	2		
MA	211	Pharmacology II	5		
MA	214	Human Body Structure, Function, and Diseases II	4		
MA	215	Clinical Procedures Theory II	4		
MA	216	Clinical Procedures Lab II	4		
MA	240	Admin. Medical Assistant Office Procedures II	6		
MA	241	Externship Seminar	1		
MA	242	Externship	6		

Subtotal **54**

Major Support

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
HSCI	147	Medical Terminology	5		

Subtotal **5**

General Education

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
PSYC&	100	General Psychology	5		
ENGL&	101	English Composition I	5		

Communication Studies (select 5 credits)

CMST&	210	Interpersonal Communication <i>or</i>	5		
CMST&	220	Public Speaking <i>or</i>	5		
CMST	260	Multicultural Communication	5		

Subtotal **15**

Total Credits Required **74**