

Associate in Applied Science in Business Administration

PROFESSIONAL TECHNICAL
2018-2019 Degree Requirements

Major Courses

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
BUS&	101	Introduction to Business	5		
ACCT&	201	Principles of Accounting I	5		
ACCT&	202	Principles of Accounting II	5		
BUS&	201	Business Law	5		
ECON&	201	Micro Economics	5		
ECON&	202	Macro Economics	5		
Computer Science/Computer Applications (select 4-5 credits)					
CA/CS	100+	Computer course(s)	4-5		

Subtotal 34-35

Major Support

(Select 15 credits. You may pick optional classes from prepared lists of courses. See advisor to make your course selections.)

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution

Subtotal 15

General Education

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
ENGL&	101	English Composition I	5		
ENGL&	102	Composition II <i>or</i>	5		
ENGL&	235	Technical Writing	5		
MATH	106+	MATH 106 <i>or</i> above	5		
Natural Science with lab (select 5 credits)			5		
Psychology <i>or</i> Sociology (select 5 credits)					
PSYC&	100	General Psychology <i>or</i>	5		
SOC&	101	Intro to Sociology	5		
Communication Studies (select 3-5 credits)					
CMST	101	Speech Essentials <i>or</i>	3		
CMST	110	Communication Behavior <i>or</i>	3		
CMST&	210	Interpersonal Communication <i>or</i>	5		
CMST&	220	Public Speaking <i>or</i>	5		
CMST	260	Multicultural Communication	5		

Subtotal 28-30

Available Concentrations: Finance & Accounting, Marketing, or Management
Choose one concentration from below:

Finance & Accounting (select 20 credits)

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
BUS	105	Business & Payroll Tax Accounting	5		
BUS	107	Federal Income Taxes	5		
BUS	111	Computerized Accounting	5		
BUS	120	Personal Finance	5		
BUS	165	Investments	5		
BUS	210	Managing Personal Finance	5		
BUS	263	Principles of Finance	5		

Subtotal 20
Total Credits Required 97-100

Marketing (select 20 credits)

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
BUS	103	Principles of Sales	5		
BUS	265	Marketing Principles	5		
BUS	267	Marketing Special Projects	5		
BUS	268	Marketing Special Projects II	5		
BUS	280	Innovation & Design Thinking 1	5		
BUS	281	Innovation & Design Thinking 2	5		

Subtotal 20
Total Credits Required 97-100

Management

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
BUS	250	Management Information Systems	5		
BUS	262	Management Principles	5		
BUS	263	Principles of Finance	5		
BUS	271	Human Relations Business	5		

Subtotal 20
Total Credits Required 97-100